



# MINUTES

## Enterprise Architecture Committee

### ATTENDEES

<b>DATE</b>	June 16, 2005
<b>TIME</b>	10:00 AM
<b>LOCATION</b>	Department of Information Technology – Conference Room 505 E. King Street Carson City, NV 89701
<b>RECORDER</b>	Roger Sliva, Enterprise Architect

Name	Attend	Name	Attend
Chair – Dave McTeer, Dept of Administration		Co-Chair – Terry Savage, Dept of Information Technology	✓
Andrew Tucker, Gaming Control	✓	Alan Rogers, Public Safety	
Gary Buonacorsi, Welfare	✓	Roberta Roth, UCCSN	
Chuck Conner, DMV		Kathy Ryan, DoIT	✓
Alisanne Maffei, DoIT	✓	Dave Stewart, DETR	
Dorothy Martin, NDOT		Roger Sliva, DoIT	✓
Chuck Moltz, Attorney General		Rich Stewart, Corrections	
Grant Reynolds, B and I		Tom Wolf, NOMADS	
Ernie Hernandez, Health	✓	Brian Guest DoIT	✓
Doug Wells, Public Safety	✓	Jeff Milligan, NDOT	✓

### I Call to Order

- Terry Savage called the meeting to order. Previous meeting minutes were approved without changes.

### II Enterprise Architecture Governance Framework

- Roger Sliva presented the Enterprise Architecture Governance Framework to the committee. Terry Savage introduced the Enterprise Architecture Advisory Group as an additional body in the governance process as mentioned in the Framework. Roger noted that the Advisory Group's purpose is to provide broader advice in helping draft EA deliverables and to set the agenda for this committee. Roger said that the Advisory Group had already met twice to help prepare the Governance Framework document. The Advisory Group members were introduced as:

Terry Savage, CIO  
 Dave McTeer, EAC Chair  
 Gary Buonacorsi, EAC Co-Chair (to-be)  
 Kathy Ryan, Planning Strategist  
 Randy Potts, Security Strategist  
 Alisanne Maffei, Strategic Planner  
 Roberta Roth, Independent  
 Roger Sliva, Enterprise Architect

- The committee reviewed the Governance Framework. Doug Wells recommended changing the term “products” to “deliverables” throughout the Framework and the committee agreed. Andrew Tucker asked about the nature of working groups or sub-groups. Roger explained the Framework’s position that the committee should be responsible for establishing a working group to review deliverables and report back to the committee.
- After reviewing the Alignment Ratings section of the Framework Gary Buonacorsi asked how inputs to Ratings would be gathered. Kathy Ryan recommended the use of DoIT planners during TIR review process. Roger noted other sources including Biennial Reports and DoIT’s Strategic Planning development. Ernie Hernandez noted the problems with relying on Biennial Reports and Budget documents in gathering relevant information. Gary suggested draft reviews take place with an agency for the alignment process. Several committee members urged enterprise architecture not try to gather too detailed information and impact agency time.
- Andrew Tucker asked the about a compliance process and Roger responded that the Governance Framework did not include it, but a compliance process could be added at a later time, especially after more of the architecture deliverables were complete. Doug Wells asked how the committee should treat items that were out-of-alignment such as those projects that did not score well on alignment ratings. Several committee members brought up the concept of encouraging convergence in those cases.
- For publishing deliverables, Roger suggested that depending on the type of deliverable it might be published on the EAC website or pushed to the IT Strategic Planning committee (ITSPC). Roger said that Dave McTeer would update the IT Strategic Planning Committee on EAC status and deliverables.
- The Governance Framework was approved with amendments.

### **III Open Source Initiative Update**

- Roger Sliva recommended that since the Open Source Initiative deliverables fell in the realm of the Technical Standards committee that the current set of deliverables be forwarded to the committee for action. Terry Savage, who will chair the Technical Standards committee, accepted the recommendation. There were no objections by committee members to the recommendation.

### **OUTSTANDING ACTION ITEMS**

<b>Item No.</b>	<b>Description</b>	<b>Assigned To</b>
1.	Forward Open Source Software (OSS) deliverables to the Technical Standards committee.	Roger Sliva
2.	Make recommended changes to Governance Framework document	Roger Sliva